

# How to Register & Upload a File on the Portal

**A Presentation**

By

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# Go to Portal [cgschool.in](http://cgschool.in) Click on [|शिक्षक पंजीयन|](#)



**Caution – Pay attention to spelling. Do not write [cgschools.in](http://cgschools.in)  
This site redirects to a fraud site. **



# The Registration window opens

The screenshot shows a web browser window with the URL `cgschool.in/NewTeacherRegistration.aspx`. The page features a navigation bar with 'मेनू', 'होम', 'मोबाइल नंबर', 'पासवर्ड', and 'लॉगिन' buttons. The main form contains several input fields and dropdown menus:

- शिक्षा का प्रकार चुनें (Education Type) - dropdown menu
- मोबाइल नंबर (Mobile Number) - text input field
- नाम (Name) - text input field
- ईमेल (Email) - text input field
- जिला चुनें (District) - dropdown menu
- पता (Address) - text input field
- स्टेटस चुनें (Status) - dropdown menu
- अनुभव वर्ष (Experience in Years) - text input field
- शिक्षा का स्तर चुनें (Education Level) - dropdown menu
- प्रशिक्षण का स्तर चुनें (Training Level) - dropdown menu
- रैंजर कोड (Range Code) - text input field
- पुस्तक कोड (Book Code) - text input field
- पासवर्ड (Password) - text input field
- पासवर्ड की पुष्टि कीजिये (Confirm Password) - text input field

A blue button labeled 'पंजीयन करें' (Register) is positioned below the form fields. At the bottom of the page, there is a footer with the text: 'रजिस्टर नंबर : 7483969' and 'यह वेबसाइट एन आई सी द्वारा विकसित और होस्ट की गयी है'.

# Type of Education

## शिक्षा का प्रकार चुनें- महाविद्यालय शिक्षा

cgsschool.in/NewTeacherRegistration.aspx

मेनू होम मोबाइल नंबर पासवर्ड लॉगिन

शिक्षा का प्रकार चुनें  
शिक्षा का प्रकार चुनें  
स्कूल शिक्षा  
महाविद्यालय शिक्षा  
इमल

मोबाइल नंबर

जिला चुनें पता

स्टेटस चुनें अनुभव वर्ष

शिक्षा का स्तर चुनें प्राशिक्षण का स्तर चुनें

टीचर कोड यू.एन.एन. कोड

पासवर्ड पासवर्ड की पुष्टि कीजिये

पंजीयन करें

विजिटर नंबर : 7483959  
यह वेबसाईट एन.आई.सी. द्वारा विकसित और होस्ट की गयी है

Type here to search

ENG 8:12 PM  
IN 15-Apr-20



# Choose your level of Academic Degree from drop down menu.

The screenshot shows a web browser window with the URL `cgsschool.in/NewTeacherRegistration.aspx`. The page contains a registration form with the following fields and values:

- मोबाइल नंबर: 9926175577
- नाम: Vikas Panchakshari
- ईमेल: pvikas13@gmail.com
- पता: Govt JLN PG College Bemetara
- अनुभव वर्ष: 26

The 'शिक्षा का स्तर चुनें' (Education Level) dropdown menu is open, displaying the following options:

- प्राथमिक
- उच्च प्राथमिक
- हाई स्कूल
- हायर सेकंडरी
- स्नातक
- स्नातकोत्तर** (highlighted)
- पीएचडी
- एम फिल

At the bottom of the form, there is a 'न करें' (Don't do) button and a phone number: 7485072. A note below the phone number reads: 'विकसित और होस्ट की गयी है'.

# Level of Training in Education

अप्रशिक्षित- if you are not M. Ed., B. Ed. Or D. Ed

The screenshot shows a web browser window with the URL [cgschool.in/NewTeacherRegistration.aspx](http://cgschool.in/NewTeacherRegistration.aspx). The page contains a registration form with the following fields and values:

- महाविद्यालय शिक्षा (School Name): [Dropdown]
- मोबाइल नंबर (Mobile Number): 9926175577
- नाम (Name): Vikas Panchakshari
- ईमेल (Email): pvikas13@gmail.com
- बसतारा (Address): Govt JLN PG College Bemetara
- शासकीय कालज (Government College): अनुभव वर्ष (Experience Year): 26
- शिक्षा का स्तर चुनें (Select Education Level):
  - प्रशिक्षण का स्तर चुनें (Select Training Level):
    - अप्रशिक्षित (Untrained) - Selected
    - पंजीय (Registered)
    - डी एड (D.Ed)
    - बी एड (B.Ed)
    - एम एड (M.Ed)
- पिन कोड (Pin Code): [Field]
- पसवर्ड (Password): [Field]

At the bottom of the form, there is a footer with the text: "विजिटर नंबर : 7485072 यह वेबसाइट एन.आई.सी. द्वारा विकसित और होस्ट की गयी है।"

Leave the Teacher Code & U-Dise Code Blank, Choose a password, Re enter password and Click on पंजीयन करें

The screenshot shows the 'NewTeacherRegistration.aspx' page on the cgschool.in website. The form contains the following fields and values:

- महाविद्यालय शिक्षा: [Dropdown]
- मोबाइल नंबर: 9926175577
- नाम: Vikas Panchakshari
- ईमेल: pvikas13@gmail.com
- बमतरा: [Dropdown]
- पता: Govt JLN PG College Bemetara
- शासकाय कालज: [Dropdown]
- अनुभव वर्ष: 26
- स्नातकोत्तर: [Dropdown]
- अप्रोक्षित: [Dropdown]
- टीचर कोड: [Blank]
- यू डिसे कोड: [Blank]
- पैसवर्ड: [Masked with dots]
- रीपैसवर्ड: [Masked with dots]

Two red arrows point to the 'टीचर कोड' and 'यू डिसे कोड' fields, indicating they should be left blank. A third red arrow points to the 'पैसवर्ड' field, indicating where to enter a password. A blue button labeled 'पंजीयन करें' is located at the bottom of the form. A security warning at the bottom of the form reads: 'This connection is not secure. Logins entered here could be compromised. Learn More'. The footer of the page includes the text: 'विनिटर नंबर : 7485072 यह वेबसाईट एन.आई.सी. द्वारा विकसित और होस्ट की गयी है'.

**This Completes the process of Registration,  
Now again go to Home page cgschool.in,  
Type your mobile no. and password and  
Click on Login**



# The Teacher Portal Opens

The screenshot shows a web browser window with the address bar displaying `cgschool.in/Teacher/UploadMaterial.aspx`. The page features a navigation bar with 'मेनू', 'होम', and 'लॉग आउट' buttons. The main content area is titled 'Welcome Vikas Panchakshari' and contains a form for uploading materials. The form includes three dropdown menus: 'कक्षा चुन' (Class), 'अपलोड का प्रकार चुन' (Upload type), and 'फाइल का प्रकार चुन' (File type), followed by a text input field labeled 'वीथिका भरें' (Enter path). A blue button labeled 'सुरक्षित करें' (Save) is positioned below the form. At the bottom of the page, a footer contains the text: 'विजिटर नंबर : 7490991 यह वेबसाइट एन.आई.सी. द्वारा विकसित और होस्ट की गयी है'.

मेनू होम लॉग आउट

Welcome Vikas Panchakshari

कक्षा चुन

अपलोड का प्रकार चुन फाइल का प्रकार चुन

वीथिका भरें

सुरक्षित करें

विजिटर नंबर : 7490991  
यह वेबसाइट एन.आई.सी. द्वारा विकसित और होस्ट की गयी है

Type here to search

ENG 8:18 PM  
IN 15-Apr-20

# Choose Class and Subject from drop down menu

The screenshot shows the 'cgschool.in/Teacher/UploadMaterial.aspx' page. The 'कक्षा चुने' (Select Class) dropdown menu is open, displaying a list of classes. A red arrow points to the 'बी.एस.सी.-3' (B.Sc.-3) option, which is currently selected. The page also shows a 'फाइल का प्रकार चुने' (Select File Type) dropdown menu and a 'सुविष्ट करे' (Submit) button. The user is logged in as 'Vikas Panchakshari'.

कक्षा चुने

- कक्षा चुने
- बी.एस.सी.-1
- बी.एस.सी.-2
- बी.एस.सी.-3
- बी.कॉम.-1
- बी.कॉम.-2
- बी.कॉम.-3
- बी.सी.ए.-1
- बी.सी.ए.-2
- बी.सी.ए.-3
- बी.ए.-1
- बी.ए.-2
- बी.ए.-3
- बी.एस.सी.(सी.एस.)-1
- बी.एस.सी.(सी.एस.)-2
- बी.एस.सी.(सी.एस.)-3
- बी.एस.सी.(आई.टी.)-1
- बी.एस.सी.(आई.टी.)-2

फाइल का प्रकार चुने

सुविष्ट करे

Welcome Vikas Panchakshari

विनियम नं. 7410001  
कम से कम पाठ्यक्रम चुनें और प्रोफाइल को अपडेट करें

The screenshot shows the 'cgschool.in/Teacher/UploadMaterial.aspx' page with the 'बी.एस.सी.-3' (B.Sc.-3) class selected. The 'अपलोड का प्रकार चुने' (Select Upload Type) dropdown menu is open, displaying a list of subjects. A red arrow points to the 'विषय चुने' (Select Subject) dropdown menu, which is also open, showing a list of subjects. The 'Foundation Course (English Language, Paper-2)' option is currently selected. The page also shows a 'सुविष्ट करे' (Submit) button. The user is logged in as 'Vikas Panchakshari'.

बी.एस.सी.-3

अपलोड का प्रकार चुने

सुविष्ट करे

Welcome Vikas Panchakshari

विषय चुने

- Information Technology (AMPLIFIERS & OSCILLATORS (Paper Code - 0926), PAPER-1)
- Information Technology (FUNDAMENTAL DATA STRUCTURE (Paper Code - 0929), PAPER-2)
- प्राणिशास्त्र (Ecology, Environmental-biology ; Toxicology ; Microbiology and Medical Zoology, Paper-1)
- प्राणिशास्त्र (GENETICS, CELL PHYSIOLOGY, BIOCHEMISTRY, BIOTECHNOLOGY AND BIO-TECHNIQUES, Paper-2)
- वनस्पतिशास्त्र, पेपर-2
- रसायनशास्त्र (Inorganic Chemistry, Paper-1)
- गणित (Analysis, Paper-1)
- गणित (Discrete Mathematics, Paper-3)
- Foundation Course (English Language, Paper-2)
- Computer Science (DBMS & Visual Basic Programming (Paper Code-0910), PAPER-II)
- गणित (Programming in C and Numerical Analysis, Paper-3) Optional
- Computer Science (COMPUTER HARDWARE (Paper Code-0909), PAPER-I)
- भूविज्ञान (प्राकृतिक वातावरण, रिमोट सेंसिंग, भूजल और खनिज अन्वेषण, पेपर-2)
- BIOTECHNOLOGY (Plant, Environment and Industrial Biotechnology), Paper-1
- BIOTECHNOLOGY (Immunology), Paper-2
- भूविज्ञान (पृथ्वी की प्रक्रिया और संसाधन, पेपर-1)
- Microbiology (Molecular Biology and Genetic Engineering, Paper-1)
- Microbiology (Environmental and Medical Microbiology, Paper-2)

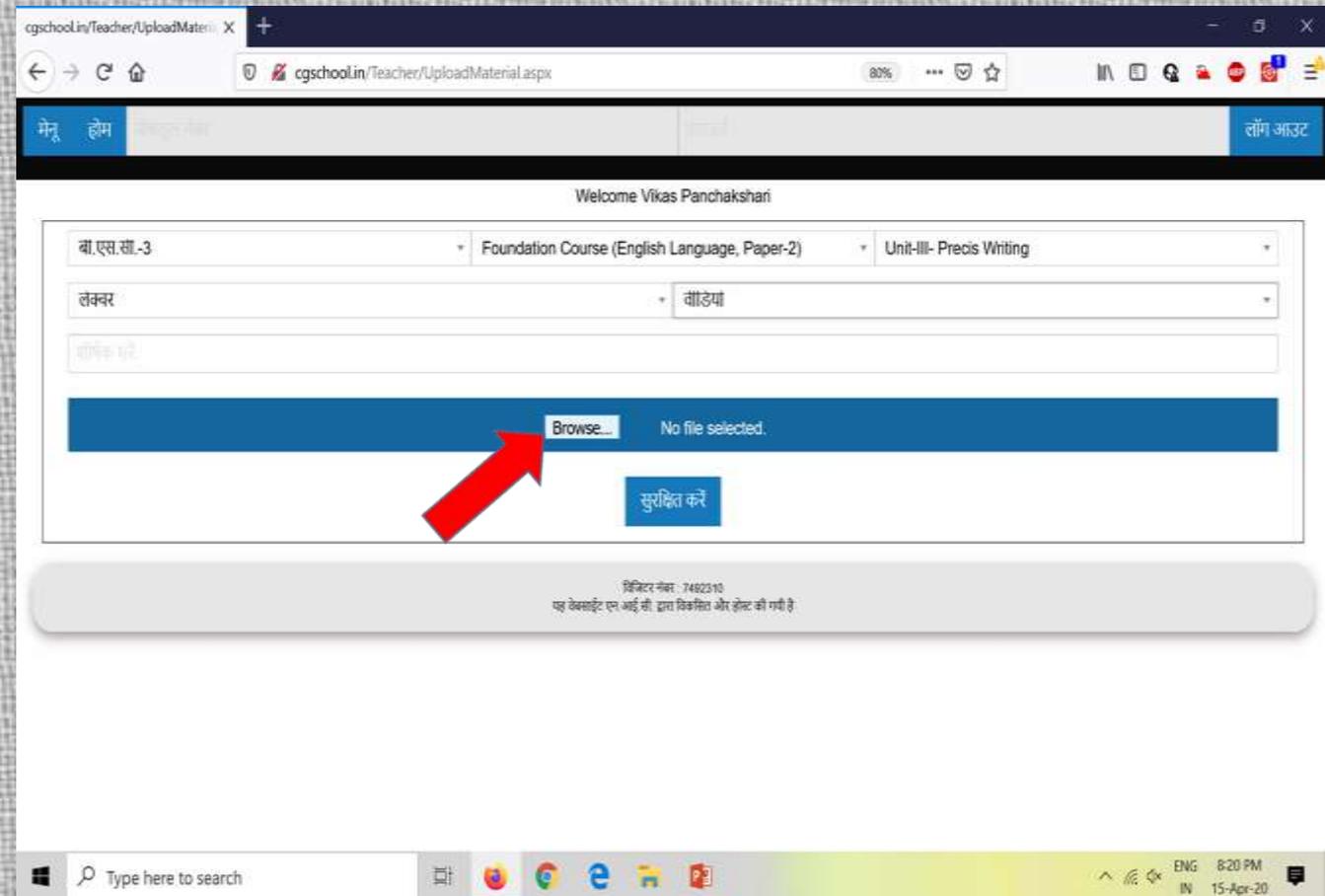
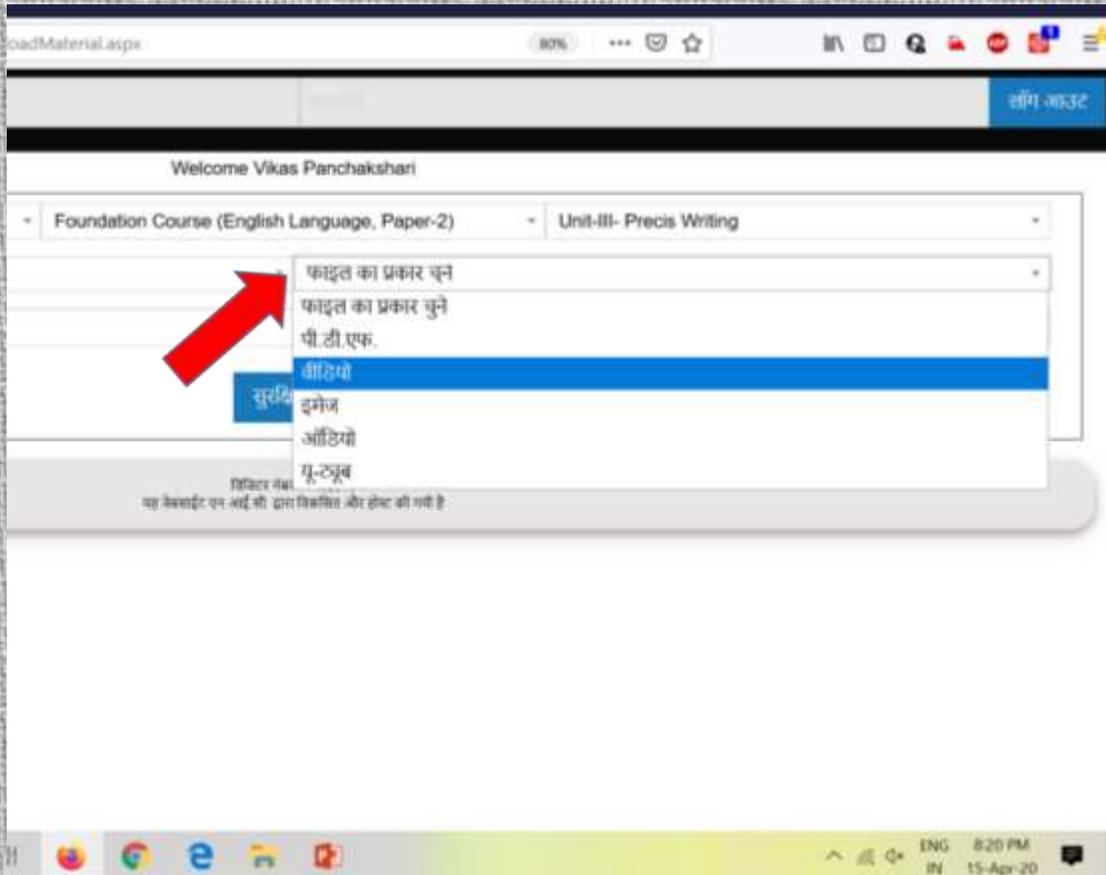
# Choose Lesson and Type of material to upload

Course Material / Lecture / TLM-Teaching Learning Material / Activity

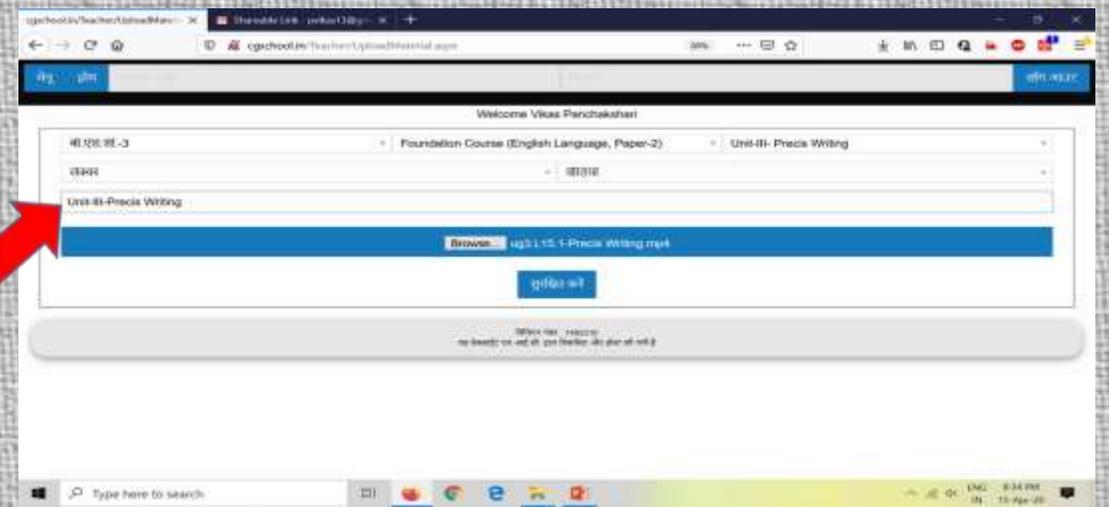
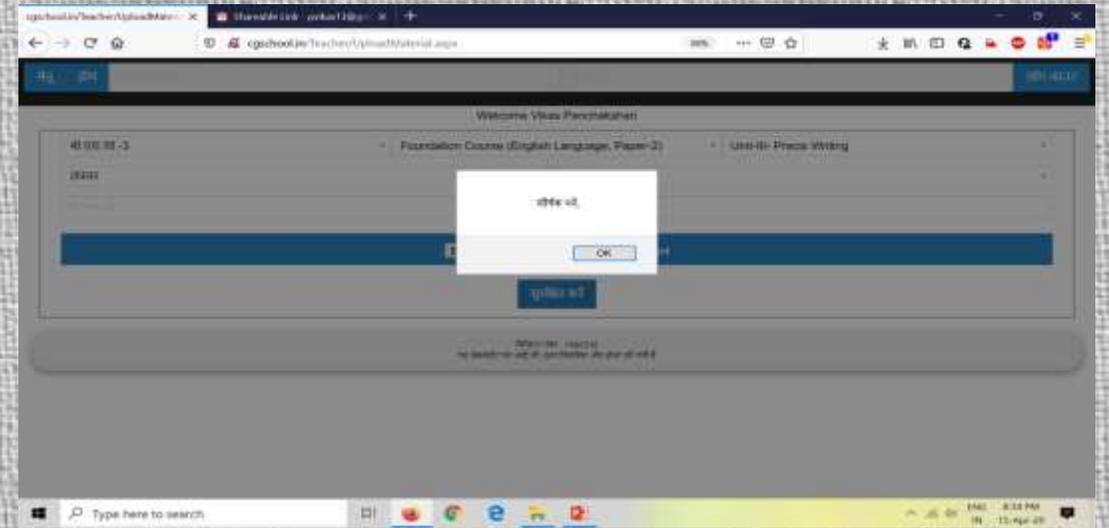
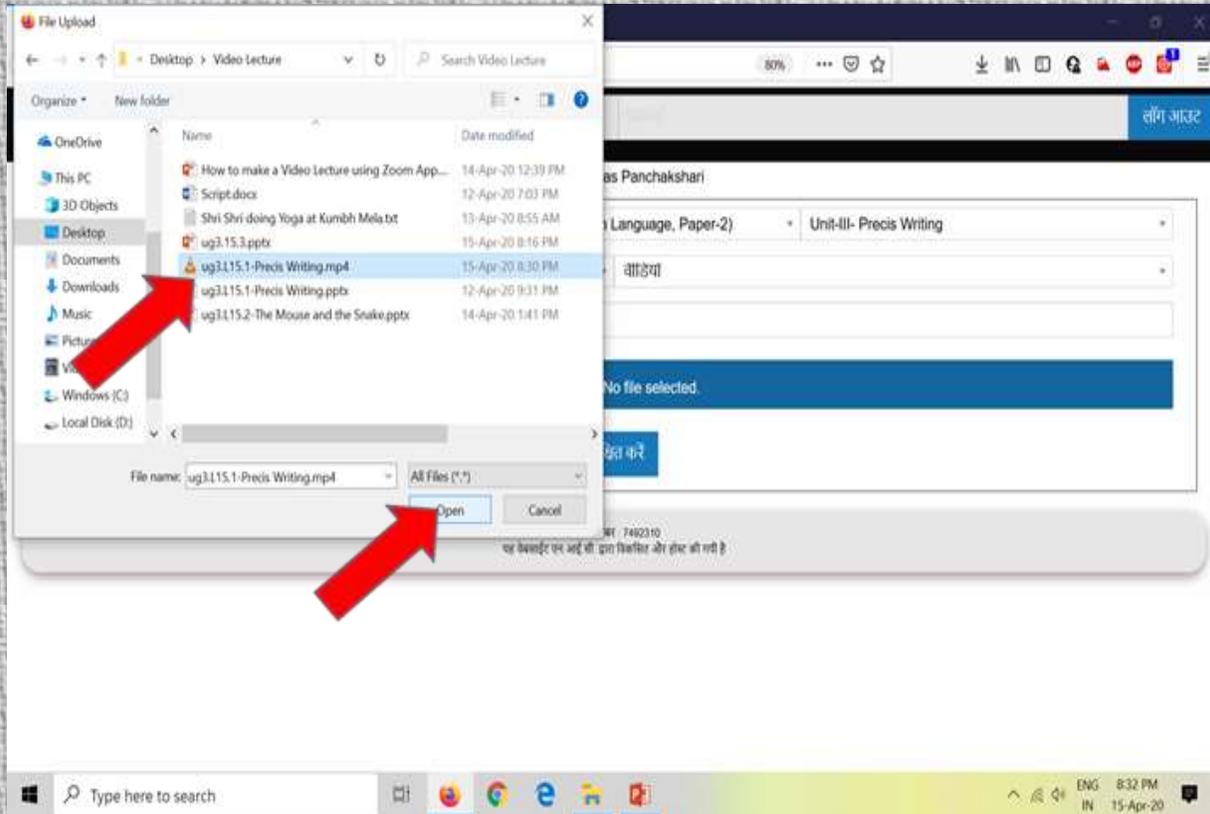
The screenshot shows the 'cgschool.in/Teacher/UploadMaterial.aspx' page. The user is logged in as 'Vikas Panchakshari'. The page has a navigation bar with 'मेनु' (Menu) and 'होम' (Home) buttons. Below the navigation bar, there are two dropdown menus: 'बा.एस.सा.-3' (B.A.S.S.-3) and 'Foundation Course (English Language, Paper-2)'. A red arrow points to the 'पाठ चुन' (Select Lesson) dropdown menu, which is open and displays a list of lessons. The lessons listed include: Unit-1 Chapter-2- Death of a Clerk, Unit-1 Chapter-3- The Judgement Seat of Vikramaditya, Unit-1 Chapter-4- Rana Pratap, Unit-1 Chapter-5- Bores, Unit-1 Chapter-6- The Universality of Religion, Unit-1 Chapter-9- Democratic Decentralisation, Unit-1 Chapter-7- Communication Education and Information Technology, Unit-1 Chapter-8- Women and Development, Unit-1 Chapter-11- Globalisation and Privatisation, Unit-III- Precis Writing, Unit-1 Chapter-12- The New Economic Policy, Unit-1 Chapter-14- Geo-Economic Profile of Madhya Pradesh, Unit-1 Chapter-15- The Mouse and the Snake, Unit-II- Essay Writing, Unit-IV- Reading Comprehension and Vocabulary, Unit-V- Grammar and Advanced Exercises, Unit-1 Chapter-10- Basic Quality of Life, and Unit-1 Chapter-13- Management of Change. A 'सुरक्षित करें' (Save) button is visible below the dropdown menu. The Windows taskbar at the bottom shows the search bar and system tray with the date '15-Apr-20' and time '8:19 PM'.

The screenshot shows the 'cgschool.in/Teacher/UploadMaterial.aspx' page. The user is logged in as 'Vikas Panchakshari'. The page has a navigation bar with 'होम' (Home) and 'पाठ चुन' (Select Lesson) buttons. Below the navigation bar, there are two dropdown menus: 'बा.एस.सा.-3' (B.A.S.S.-3) and 'Foundation Course (English Language, Paper-2)'. A red arrow points to the 'अपलोड का प्रकार चुने' (Select Upload Type) dropdown menu, which is open and displays a list of upload types: 'अपलोड का प्रकार चुने', 'पाठ्यक्रम सामग्री', 'लेक्चर' (Lecture), 'टी. एल. एम.' (TLM), and 'गतिविधि' (Activity). A 'सुरक्षित करें' (Save) button is visible below the dropdown menu. The Windows taskbar at the bottom shows the search bar and system tray with the date '15-Apr-20' and time '8:19 PM'.

**Choose Type of file pdf / video / image / audio / youtube to upload and click browse to select the file located on your hard disk / desktop / pen drive.**

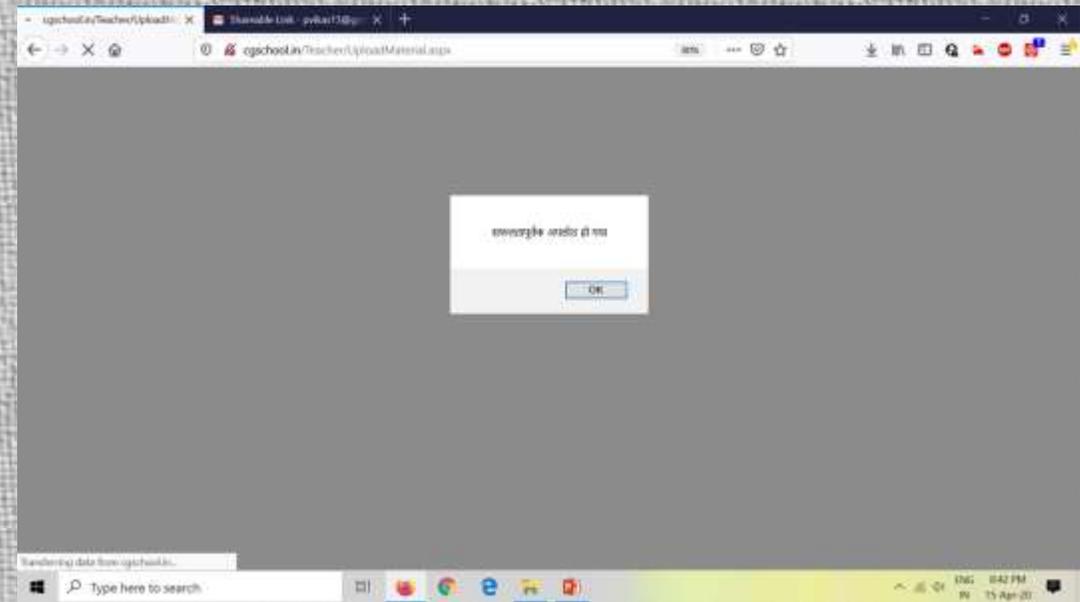
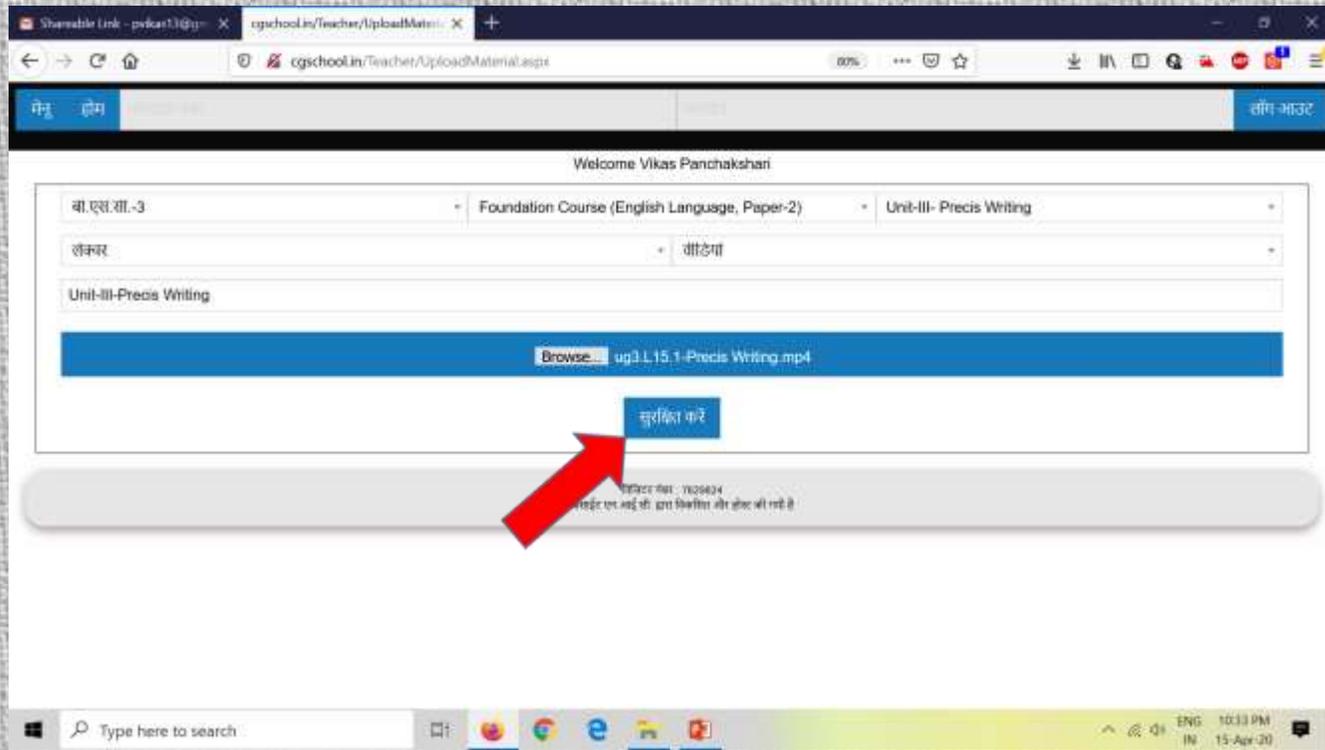


Open the file location in the folder, select the file to upload and click Open, Type the Name of the File (Unit / Lesson etc.), or the file will not be uploaded giving you a message- शीर्षक भरें.



Click on Save- सुरक्षित करें.

Depending upon the size of the file (not more than 50 Mb) and the speed of the network, your file shall be uploaded with a success message.-सफलता पूर्वक अपलोड हो गया.



**Thank You**