

ANNUAL QUALITY ASSURANCE REPORT

(2016-17)

**INDIRA GANDHI GOVT. ARTS & COMMERCE COLLEGE
VAISHALINAGAR BHILAI
DIST. DURG (CHHATTISGARH)**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

INDIRA GANDHI GOVT ARTS & COMMERCE
COLLEGE, VAISHALI NAGAR, BHILAI (C.G.)

1.2 Address Line 1

VAISHALI NAGAR

Address Line 2

City/Town

BHILAI

State

CHHATTISGARH

Pin Code

490023

Institution e-mail address

govt.collegevaishalinagar@gmail.com

Contact Nos.

0788-2280806

Name of the Head of the Institution:

DR. Rajesh Pande

Tel. No. with STD Code:

0788-2280806

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. &Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no.is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.03	2009	2009-14
2	2 nd Cycle	B+	2.67	2016	2016-21
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2009-2010 _____ (24/09/2014)
- ii. AQAR _____ 2010-2011 _____ (24/09/2014)
- iii. AQAR _____ 2011-2012 _____ (24/09/2014)
- iv. AQAR _____ 2012-2013 _____ (24/09/2014)
- v. AQAR _____ 2013-2014 _____ (24/09/2014)
- vi. AQAR _____ 2014-2015 _____ (16/09/2015)

1.9 Institutional Status

University State Central Med Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid C 2(f) UGC

Grant-in-aid + Self Financing To Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce PEI (Physical)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

DURG UNIVERSITY, DURG

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>	
University with Potential for Excellence	<input type="text" value="-"/> UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	<input type="text" value="-"/>
UGC-Special Assistance Programme DST-FIST	<input type="text" value="-"/>	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/> (specify)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="-"/>	

2.IQACComposition and Activities

2.1No. of Teachers	<input type="text" value="6"/>
2.2No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3No. of students	<input type="text" value="1"/>
2.4No. of Management representatives	<input type="text" value="1"/>
2.5No. of Alumni	<input type="text" value="1"/>
2. 6No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="15"/>
2.10No. of IQAC meetings held	<input type="text" value="3"/>

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State In State Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- * Academic Audit of the departments was done.
- * Feedback was taken by the IQAC & its analysis was done.
- * Short term (<1 yr) & long term (<5 yr) goals were prepared for departments, individuals and college.
- * An analysis of short term and long term goals was done which were set last year.
- * SWOT analysis of the college is done by the IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Commencement of PG courses in some of the subjects. • Renovation of college building. • Improving the overall pass percentage and thereby reducing the drop-out rate. • Various academic & extra-curricular activities will be organized by different departments. • RUSA grants utilization 	<ul style="list-style-type: none"> • Proposal for two PG classes has been sent to the Govt. • Renovation and extension work of college building is going on in the college. • In place of a botanical garden a small garden has been developed. • The overall pass percentage has improved in all streams while some students have been in merit list of University. • A number of extension and extra-curricular activities have been conducted during the year. • Construction work of 8 classrooms started under RUSA grant .

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Provide the details of the action taken

AQAR was placed at the meeting of the IQAC and was approved by the members of the IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	3	-	-	-
UG	7	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	10	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	7

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback: Online Manual (including school/college/PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	13	-	3	-

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	6	-	-	-	3	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

6	-	6
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	30	-
Presented papers	-	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Industrial Visits organized for students of PG Economics.
- Encouraging participation of students in various state level seminars and events.
- Social Awareness Programs conducted under NSS and NCC.
- Project preparation, use of smart phones, use of newspaper cutting in teaching pedagogy.

2.7 Total No. of actual teaching days During this academic year

191

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

4	-	-
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

72

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Com.	304	-	7	92	30	42%
B. Sc.	192	-	4	65	32	52%
B. A.	225	-	8	86	24	53%
M. A. Eco.	35	1	9	7	9	74%
M. A. Eng.	48	2	4	12	16	71%
M. Sc. Chem.	30	-	6	15	2	75%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- After the formation of IQAC, the internal quality assurance cell has encouraged the departments and their faculties to prepare short term (<1 year) and long term (= 5 year) goals to improve the academic performance of the departments as well as the faculties.
- A feedback mechanism has been prepared by the IQAC to continuously monitor the response of the students towards their teachers. The feedback is analyzed and the teachers are made aware of their feedback responses by their students.
- Internal valuation has been systemized according to the academic calendar.
- Teachers are encouraged to provide notes to the students of the important topics of their syllabus.
- Use of ICT by the teachers is encouraged by the IQAC.
- Computer awareness programme both for students as well as staff are organized with the help of network resource centre working in the college.
- Research activities are encouraged by the IQAC by providing all the information about sponsoring agencies, preparation of MRP proposals, submission of report etc.
- Teachers have been encouraged to give specimen copies of books to the poor students of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-

Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	1	-	-
Technical Staff	4	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- *Technical assistance provided by the research development committee.
- *Account settlement and other financial matters are dealt by the office staff.
- *Information about various schemes, funding agency, application process is provided.
- *Library & computer facility is provided to the researcher.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	11.37	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	11	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	13	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	1	3
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC/NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Industrial Visit organized by PG Economics Department for Post Graduate Students of Economics.
- Yoga day celebration
- Unity run.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (Acres)	10.61	-	-	10.61
Class rooms	6	-	-	6
Laboratories	7	-	-	7
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

- Library is fully computerized & book issue work is done with the library software.

-All the departments are being facilitated with computer.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17424	2530537/-	317	32289/-	17741	2562826/-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	10	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	1	1	6	-	3	20	-
Added	1	-	-	-	-	-	-	-
Total	35	1	1	6	-	3	20	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Wi-Fi facility in the college has started.
- Training to class III employees has been initiated.

4.6 Amount spent on maintenance in lakhs :

i) ICT	13700/-
ii) Campus Infrastructure and facilities	-
iii) Equipments	50793/-
iv) Others	66558/-
Total :	131051/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- An induction program was arranged by the IQAC for the first year students.
- All the information about important students support services have been uploaded on the college web- site.
- The students can also enquire about the support services through e-mail.
- The college provides several support services for the students but to avail the benefits it is important to enhance awareness about student support system among the students. The college prospectus provides all the information about all schemes to support the students.
- The formal method of displaying all the information through notices is followed regularly.
- Circulation of notices in the class-room at appropriate times.
- Announcements by teachers in the class-room.

5.2 Efforts made by the institution for tracking the progression

A “Shikshak Abhibhavak Yojana” (Tutor Ward Scheme) is run in the institution. All the students of the college are distributed equally to all the teachers and the teacher is known as the parent teacher of the allotted students. The parent teacher keeps all the records about his/her students. The parent teachers are always in touch with their students and continuously monitor their progress.

* Along with the parent teacher scheme we keep an eye on the student’s progress even after their departure from the college through alumni association meeting which is organized every year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1163	111	-	-

(b) No. of students outside the state

0

(c) No. of international students

-

Men

No	%
432	34

Women

No	%
842	66

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
787	70	18	210	-	1085	764	82	25	392	-	1263

Demand ratio 1.2 / 1 Dropout % 25.85%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

**Various activities organized by the career and counselling cell of the college in the form of lectures, display of vacancies at the notice board etc.

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>NA</td></tr></table>	NA	SET/SLET	<table border="1"><tr><td>NA</td></tr></table>	NA	GATE	<table border="1"><tr><td>NA</td></tr></table>	NA	CAT	<table border="1"><tr><td>NA</td></tr></table>	NA
NA											
NA											
NA											
NA											
IAS/IPS etc	<table border="1"><tr><td>NA</td></tr></table>	NA	State PSC	<table border="1"><tr><td>NA</td></tr></table>	NA	UPSC	<table border="1"><tr><td>NA</td></tr></table>	NA	Others	<table border="1"><tr><td>NA</td></tr></table>	NA
NA											
NA											
NA											
NA											

5.6 Details of student counselling and career guidance

1. News paper cutting of vacancies & career opportunities are regularly displayed.
2. Efforts for placement in local industries were initiated by the cell.

No. of students benefitted

-

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	20	04	NA

5.8 Details of gender sensitization programmes

Workshop on 16.10.2015 was organized on prevention of sexual harassment- guest speaker- Additional S.P., Public Prosecutor, Legal Advisor, Thana In-charge of police.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Ramp has been constructed for differently able students.
2. Wi-Fi from Chips (Chhattisgarh Infotech Promotion Society) has been provided to the students.
3. Correspondence was done for starting new PG courses in the college.
4. Canteen has been started on students demand.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the institution is-

“To strive towards excellence in every sphere by thoughts expression and action.”

Mission

- In totality the vision of institution is reflected by the Sanskrit quotation---MANSA VACHA KARMANA which is used in the college mono, being displayed in college prospectus, application forms and publications.
- Some of the policies of higher education are, and they are in accordance to our institutional vision and mission, which are reflected fully in vision statement.
- Excellence being the focal theme, hence all the programmers are conducted in such a manner so as to bring out the excellence.
- Through the syllabus of UG Degree course as prescribed by the university Knowledge is imparted to the students so that they not only have the perception of the subject but associated knowledge which leads to perfection.
- Excellence in every field is acquired here because along with education students are imparted moral values leadership, sportsman spirit. Employability prospects and personality development.
- The academic environment and resources are used fully for the excellence in employment and global developmental needs.
- To give platform for exposure of academic intelligence, creativity and development of physical health, so as to strive total personality development.

The institute nurtures in the students a love for nature and nationalism through its extension activities some of the policies of higher education are, and they are in accordance to our institutional vision and mission.

6.2 Does the Institution has a management Information System

No.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As we are an affiliated college, we have to follow the curriculum of the University. But 05 of our faculty members are members of board of studies & they contribute by giving valuable suggestions in the meetings of the BOS.

6.3.2 Teaching and Learning

Along with the formal black-board & lecture method we are also using ICT in teaching and learning. We organize remedial classes, class room seminar, project work & also distribute reading materials & model answers to the students. LCD is being regularly used in PG teaching.

Being an affiliated college, the institution follows' the annual examination system of the University in UG & semester system in PG. The college takes unit test, quarterly test, half yearly test and pre-annual test for internal evaluation of the students

6.3.4 Research and Development

Various facilities are provided to the teaching staff for research & development like:
-Research advisory committee, Internet facility, library facility & office assistance.

6.3.5 Library, ICT and physical infrastructure / instrumentation

-Automation of library has completed.
-Construction of 8 rooms under RUSA grant has been completed.
-Garden is being developed.
- Canteen room was constructed.

6.3.6 Human Resource Management

All the teaching staffs are engaged in a number of activities through various committees along with their teaching assignment. As the office is also facing shortage of staff, teachers are engaged in various office works like checking of admission forms, examination forms, books of account, scholarship forms, transfer certificate issue work, letter drafting etc. Some employees of class IV are also appointed from our own financial resources to help the office management. In this way we try to utilize our human resources as much as possible.

6.3.7 Faculty and Staff recruitment

Regular recruitment of faculty is done by the state government however; the college appoints teachers on temporary basis for the academic session as per the guidelines of the state govt.

6.3.8 Industry Interaction / Collaboration

We have representatives of industry in our JanbhagidariSamiti and IQAC where they give their valuable suggestions.

6.3.9 Admission of Students

Although the guidelines of admission in various courses run by the college is decided by the higher education department, Govt. of Chhattisgarh, yet we try to maintain quality in admission of students. A list of students seeking admission in various courses is prepared according to merit list and as per the state government's reservation policy. The admission procedure and other information are displayed at the notice board and are regularly updated. The in-charge committees of admission to various courses complete the whole admission process like checking of documents, verifying eligibility etc. and the office staff maintains the records of the admitted students. Quality of students in admission is often compromised as the area is slightly lagging in quality school education.

6.4Welfare schemes for

Teaching	-
Non teaching	Grain & Festival Advance

6.5Total corpus fund

Stude 1026186/- (internal)+447126/- (PD+AF) nerated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	Govt. Sc. College Durg	YES	PRINCIPAL
Administrative	NO	-	YES	TEACHERS

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

All the initiatives towards examination reform are done by the University. Being an affiliated college we follow the examination pattern of the University. But our faculty members who are members of University's Board of Studies do participate in the meetings and contribute in the process of examination reforms time to time.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

2 meetings were held with the parent – teacher association members.

6.13 Development programmes for support staff

- Computer training programme was conducted for the class three employee of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

-Various environment awareness programmes have been conducted.

-Plantation has been done.

-Garden has been developed.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- A number of academic and extension activities were organized.
- Use of various teaching techniques by different departments has created positive impact.
- Election of representatives by students has created a positive impact on functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Construction of ramp was completed for physically differently able students.
- Whitewash of the college building was done by the Bhilai Municipal Corporation.
- A number of extension activities were organized by various parishads of the college.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Caring and donation in orphanage.
- Electoral awareness was created under SVEEP program.
- Regular visit to an Old Age home.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

Some more plants were planted in the college campus. Various programs on awareness about environment have been organized by the NSS. Garden has been developed inside the college building. Various activities like rangoli competition, poster competition etc. have been organized.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis
SWOT analysis of the institution was carried out by involving all the stakeholders of the college with a democratic process. While doing the SWOT analysis of the institution the observations made by the NAAC peer team were also taken care of. The major findings of the SWOT analysis of the institution are –

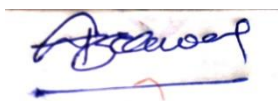
STRENGTH

8.Plans of institution for next year

Rev

- Re-accreditation of the college.
- Making the playground playable.
- Organize a seminar/workshop in the institution.
- Coaching classes for entry in services for SC, ST & OBC.
- Facilitate the laboratories and the library with equipments, books & journals.
- Construction of a staff room with separate cabin spaces for each & every teacher.
- Improvement in the overall pass percentage and thereby reducing the drop-out rate.

Name :-Dr. Ritesh Agrawal



Signature of the Coordinator, IQAC

Name:- Dr.Rajesh Pande



Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
